

**DRAMA KIDS ROTORUA**  
**SPEECH AND DRAMA CLASSES**

**Jennifer Wicks. LSB** (*Speech and Drama*), **LSBe** (*Public Speaking*),  
**BTchLn** (*University of Canterbury*), **RTSCA**



Dear Parents and Guardians,

Thank you for choosing to enrol your child in Drama lessons for 2021.

Lessons are divided into **four** semesters each of **eight** lessons. Please note that these semesters will vary slightly from the school terms. It is expected that students enrolled for the full year will receive a minimum of 32 lessons.

The first lessons for 2021 will be held in the week beginning **Monday 8 February 2021**.

Classes will be held either at **Shambles Theatre**, at 8 Amohau Street, through the Pak n Save carpark. Please note, students who withdraw from classes without the minimum 4 weeks' notice will not be given a refund, with the exception of new students who decide to withdraw after the first two lessons.

Fees are invoiced before each new term and include photocopying, handouts, warm up/theory booklets, and book/DVD loans.

Fees for 2021 are as follows –

**Little Stars** (30 mins)      **\$100 per semester**

**Speech & Drama** (60 mins)

Grade Initial to 4      **\$175 per semester**

Grade 5      **\$185 per semester**

Grade 6      **\$195 per semester**

Grade 7      **\$205 per semester**

Grade 8      **\$215 per semester**

ASB/ATCL      **\$225 per semester**

**Drama Club**

Junior (8-10 years)      **\$160 per semester**

Intermediate (11-13 years)      **\$170 per semester**

Senior (14 years and older)      **\$180 per semester**

**\*\*Students enrolled in both Speech & Drama and Drama Club classes will receive a \$30 discount per semester.**

**A \$25 deposit is required to secure your child's place in a class for 2021.** This will be credited towards your first semester's fees. If you choose to withdraw your child from classes before the first session you must give at least 21 days notice for this deposit to be refunded.

Fees are due **before** the start of each semester or session for private lessons. **A late payment fee of \$10 per month** will be charged if payment is made after the commencement of the term's lessons, unless otherwise arranged with the teacher.

- Please ensure your child brings a Clear File (40 Leaf) to class each week to contain their notes and scripts etc.
- Speech and Drama practice should be a regular part of your child's homework routine. Encourage your child to memorise lines, do voice warmups, prepare and practice their pieces at home on a regular basis.

**Exam and Competition fees are extra.** *Speech New Zealand* exams are available in April, July and October or via Zoom in the last week of each month until November. **Rotorua Competitions will be held 3<sup>rd</sup> and 4<sup>th</sup> July 2021 which is the first weekend of the school holidays. Please make note of these dates now if you are planning holidays.**

Regards,  
Jennifer Wicks

# Jennifer Wicks Drama Studio

## ENROLMENT FORM – 2021 Students

(1 per student please)

- ☐ Little Stars
- ☐ Speech and Drama
- ☐ Drama Club



**Student Name:**

**Parents Name/Primary Caregiver:**

**Address:**

**Phone:**

**Mobile:**

**Primary Email (important):**

**Emergency Contact Person:**

**Name:**

**Phone:**

**Student Date of Birth:**

**School in Attendance 2021:**

**Year at school in 2021:**

**Exams completed to date:**

**Any learning/behavior/medical challenges relevant to the teaching process?**

**Any special requests: (eg. Days/Times/Friends they would like to be with)**

Please TICK the days and times between 3.30pm and 6.30pm your child IS AVAILABLE for lessons:

MON	TUES	WEDS	THURS	FRI
3.30 <input type="checkbox"/>	3.30 <input type="checkbox"/>	3.30 <input type="checkbox"/>	3.30 <input type="checkbox"/>	3.30 <input type="checkbox"/>
4.30 <input type="checkbox"/>	4.30 <input type="checkbox"/>	4.30 <input type="checkbox"/>	4.30 <input type="checkbox"/>	4.30 <input type="checkbox"/>
5.30 <input type="checkbox"/>	5.30 <input type="checkbox"/>	5.30 <input type="checkbox"/>	5.30 <input type="checkbox"/>	5.30 <input type="checkbox"/>

**Declaration:**

I the undersigned, being the student, parent or caregiver, have read the Terms and Conditions of Enrolment and agree to abide by the terms and conditions stated. I give permission for Jennifer Wicks to publicly display photographs of the student in class, competitions or productions for promotional purposes.

**Name:**

**Signed:**

**Date:**

~~ PLEASE KEEP ~~

~~ PLEASE KEEP ~~

### **TERMS & CONDITIONS OF ENROLMENT 2021 – Jennifer Wicks Speech & Drama Classes**

1. A \$25 deposit is required to secure your child's place in a class for 2021. This will be credited towards your first semester's fees. If you choose to withdraw your child from classes before the first session you must give 21 days' notice for this deposit to be refunded.
2. Unless otherwise arranged with the teacher, term fees are paid in advance by the commencement of each Semester. An invoice will be sent at the previous Semester's end. Charges will be held valid if 4 weeks' notice of removal is not given. There will be no refund given if a student fails to attend or withdraws through the semester.
3. Interest will be charged on overdue accounts at a rate of \$10 per month unless otherwise arranged with the teacher and any expenses, costs and disbursements incurred by the teacher in recovering any outstanding monies including debt collection agency fees or solicitor costs shall be paid by the customer.
4. An Automatic Payment option can be set up weekly/fortnightly into the Speech and Drama account. This will incur a \$20.00 annual fee to cover admin and set up costs.  
Bank a/c details are: 03-1552-0181182-25 J Wicks Westpac
5. A Semester will consist of eight lessons. If a student enrolls partway through a Semester, their fees will be amended to reflect this. It is expected that all students enrolled for a full year will receive a minimum of 32 lessons.
6. In the event of a teacher being unavailable to attend (due to illness, public holidays, etc) the lesson will be made up or refunded on the following Semester's fees. Lessons missed by the student are not refunded and will only be made up at the discretion of the teacher.
7. 4 weeks' notice minimum is required if your child wishes to withdraw from any speech class. No refund will be given to students who withdraw without this notice. Fees for the following Semester will be held valid if this notice is not given.
8. New students are entitled to a refund of the fees (less the deposit) if they decide after 2 classes that they do not want to continue - provided fees are paid up front on day 1, ie not by automatic payment. After 2 classes, no refund will be given if the student withdraws.
9. Tuition may be ceased if these terms and conditions or reasonable conduct is not observed by the student or parents. There will be no refund of tuition fees if stopped due to a breach.



## **About Classes**

### **Little Stars**

Little Stars classes are for pre-exam age students (Year 0 to 3) who want to explore the world of drama.

These classes will involve lots of drama games and activities to encourage confidence, teamwork, communication, problem solving, imagination, creativity and of course, fun.

### **Speech and Drama**

Speech and Drama classes work towards the Rotorua Speech Competitions and the Trinity and/or Speech NZ examinations. Classes begin at Initial level and run right through to Grade 8 and then Diploma level. These classes cover a wide range of Speech and Drama skills including but not limited to public speaking, impromptu skills, characterisation, reading, poetry, and discussion skills. Higher grade classes also learn the theory behind Speech and Drama work.

### **Drama Club**

Drama Club is for students who want to hone in on their acting skills without the pressure of exams and Competitions. This is a relaxed class focussing on gaining acting skills, confidence, and teamwork through games, improvised acting and short scripted scenes. Senior classes will work more on refining and mastering their acting technique for film and theatre work.